

MAYOR AND COUNCIL
MEETING MINUTES
Tuesday, April 12, 2005

Call to Order

Pledge

Roll Call–Johnson, Smith, Greenfield, Stull, Castle, Bell; all present

Mayor's Remarks

Meetings being taped and televised.

Brunswick High School Addition

BOCC revised CIP. Design approved for FY08, construction over two years FY09 & FY10.

Little League Opening Day–Press Box and field looked great.

Approval of Minutes–March 3-Finance/Utility, March 8-M&C, March 17-Closed Meeting,

March 22-M&C, March 23–Finance

Motion to approve–Stull

2nd–Castle

Vote 6-0

Staff Reports

Events–Geri Reynolds

Report attached.

Public Works–Darrell Droneburg

Report attached.

Mayor-Inquires as to date blacktop will begin on Gum Springs?

Water/Waste Water–Mike Campbell

Report attached.

Police–Chief Rough

Report attached.

New dispatch system, ICAD will be incorporated soon. Only cost to City \$500 for additional phone lines. Will allow for instant criminal histories and share information instantly with other departments.

Will be requesting new phone system this budget year, to include voice mail boxes for individual officers, so public has direct access to officers working cases, etc.

Planning & Zoning–Rick Stup

Report attached.

View Engineering–Rick Travers
Report attached.

Smith–Inquires as to why View is still reviewing specs for Reservoir Cover design? Didn't ARRO provide such specs?

Rick–View hasn't received those specs, if they exist.

Code Enforcement–Dave Dunn
Report attached.

Dave–Will be advertising for Superintendent of Public Works soon, with emphasis on someone with construction management.

Utility bills out for last quarter, include Bay Restoration Fee. \$17, 500 billed...on April 2, 2005, check is due to state, reflecting amount received from Bay Restoration. Can recoup 5% administrative costs.

Committee Reports

Johnson–Nothing to report.

Smith–Finance and Utility Committees met recently. Trying to institute 5% cap for senior citizen tax rate.

Greenfield–Public Works readying pool for upcoming season. Looking for seasonal employees for pool and skate park.

Stull–Joint workshop held between Planning Commission and Mayor and Council recently. Finance Committee met regarding FY 06 Budget. Campground opening soon...getting ready.

Castle–Well-attended opening for Physical Therapy and Business Breakfast, featuring Michelle Kirschner, as guest speaker. Main Street signed incorporation papers recently. Bay Restoration Exemption Program request going out with Public Service Announcement to media.

Bell–Generator being tested at water tower.

Citizens' Forum

Ellis Burriss–Souder Road–Friends of Library having fund raiser at City Park Saturday, April 16, 2005, while electing new Board of Directors. Invites anyone to come and participate in gift certificate drawing.

Old Business–none

New Business

Oath of Office–Patrick Hoffmaster, Superintendent of Water Department
Patrick reads oath. Mayor swears in.

Hazard Mitigation Plan–Rick Stup
Report attached. Staff recommends approval.

Mayor inquires whether Federal and State funds?

Carol Larsen, Frederick County–Federal funds. 5% to County for post-disaster plan.

Dave Dunn–In the past, the only way to receive funds was if you had a mitigation plan in effect. Having plan makes us eligible for grant money.

Castle–Will Washington County also include Yourtee Springs in their plan?

Rick–Washington County very behind in Hazard Mitigation Plan.

Smith–Could Washington County and Frederick County have mutual aide agreement like Fire and Rescue?

Rick–This is Land use issue—must be done thru Zoning issues.

Stull–Motion to approve with Staff Recommendations

Castle–2nd

Vote 6-0

Charitable Contribution Requests-Brunswick Middle School

Copy attached.

Smith–Motion to grant 3-10 day skate passes and 3-10 day pool passes

Johnson–2nd

Vote 6-0

Charitable Contribution Request-The Learning Tree

Copy attached.

Greenfield–Motion to grant use of City Pool during off-hours

Stull–2nd

Vote 6-0

Castle–Motion to allow Summer Camp use of City Park from 6/13/05-8/26/05

Stull–2nd

Vote 6-0

Charitable Contribution Request-Middletown High School

Copy attached.

Greenfield–Motion to grant 2-10 day skate passes

Stull–2nd

Vote 6-0

Traffic Control Request--118 4th Avenue--C Street Stop Signs--Curtis Cooper
Copy attached.

Bell--Did Chief look at sight?

Chief--Yes. Recommendation was extra patrol.

Mayor--What is there to enforce, except speed?

Smith--If we put stop sign there, aren't we advocating children playing in the street?

Zettie Smith--Neighbor--Children play in street around there. Where exactly are signs to be placed?

Mayor--Reviewed sight today. Doesn't feel stop sign is answer. Should reduce speed--25 mph is current speed. Speed of 15 mph more appropriate.

Renee Hoff--119 5th Avenue--Has almost been hit in this area while walking children to bus stop.

Smith--Motion to reject stop sign

Castle--2nd

Vote 6-0

Smith--Motion to lower speed limit to 15 mph

Johnson--2nd

Vote 6-0

Traffic Control Request--617 North Maple Avenue--Handicap Parking

Copy attached.

Stull--Motion to table until West G St. Residents are notified of request

Castle--2nd

Vote 6-0

Traffic Control Request--9 West F Street--Handicap Parking

Copy attached.

Ms. Thompson--rear off-street parking not large enough to place cars...pad was originally designed for motorcycles. 67 year resident of Brunswick.

Castle--Motion to approve

Greenfield--2nd

Vote 6-0

Traffic Control Request--524 W. Potomac Street--Handicap Parking--James Matthews

Copy attached.

Castle–Is there a written policy regarding number of handicap spaces allowed per City block?

Bell–Motion to approve
Greenfield–2nd
Vote 6-0

Request for Conditional Acceptance of portions of Sixth Avenue for the purpose of Developer
Construction of a Water Main extension–Rick Stup
Report attached. Staff recommends approval.

Stull–Motion to approve
Bell–2nd
Vote 6-0

Deed of Easement/Maintenance Covenants and Agreement On-Site Private SWM and Storm Drain–Rick
Stup
Report attached. Staff recommends approval.

Brian Veverka, Land Owner–Gives brief history of project thus far.

Smith–Recuses himself.

Stull–Motion to approve with staff recommendations
Johnson–2nd
Vote 5-0

Approved By: _____
Mayor Date

Witnessed By: _____
City Administrator Date